

July 11, 2022

Regular Meeting of Mayor and Council was convened at 7:00 p.m. on July 11, 2022 with Mayor Donovan presiding. This meeting was held in person at Borough Hall and via Zoom.

Mayor Donovan read the statement re: Open Public Meetings Act of 1975 and that adequate notice has been provided by transmitting the Resolution of Annual Meetings to the Asbury Park Press and the Coast Star, by posting it in the Borough Hall on a bulletin board reserved for such announcements, and by posting it on the official website of the borough.

Mayor Donovan welcomed the audience and invited them to join in a moment of silent prayer and a salute to the Flag.

ROLL CALL: Present: Council Members Brian Holly, Jeff Lee, Michael Mangan, Gregg Olivera, Richard Read and Lori Triggiano

Absent: None

Also present was Borough Attorney Mark Kitrick and Borough Administrator Tom Flarity.

Council Member Triggiano made a motion to amend resolution 181-2022 to add additional beach staff, seconded by Council Member Holly. Motion carried unanimously.

Audience Participation

Council Member Read made a motion to open the meeting to the public on agenda items, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment Council Member Holly made a motion to close the public portion, seconded by Council Member Lee. Motion carried unanimously.

Monmouth County Community Development Block Grant Presentation and Hearing

Joe Raftery from Colliers Engineering stated that this is a presentation as part of the fiscal year 2023 Community Development Block Grant application. He stated that this is the public hearing for the application where the Borough is requesting upward to \$200,000 for a continuation of the project that was completed two years ago. He stated that it was for 2021 which was for Holly, Watson, and Euclid and this is a discussion on the 2023 Grant Application which was advertised in the Coast Star 17 days prior to the meeting date. He stated that this program provides up to \$200,000 for CDBG eligible activities and Manasquan has a CDBG eligible block group which is from Perrine up to East Main Street. He also stated that the Borough may apply for any CDBG activities within this designated area. He advised that this project would be from Euclid Avenue from S. Potter Avenue to South Jackson Avenue and then South Potter Avenue from Euclid Avenue to East Main Street and from South Jackson Avenue from Euclid Avenue to East Main Street. He went over the flooding in the area which causes roadway damage, and the scope would include roadway reconstruction, milling and paving, concrete curb and gutter repair and installation to improve drainage and reduce nuisance flooding as well as sidewalk, driveway apron and curb upgrades. He stated that all intersections will be provided with ADA compliant upgrades. He went over the other areas of the project and the upgrades to ADA compliant. He stated that the Borough would match whatever amount of the grant which is part of the stipulation.

Council Member Triggiano made a motion to open the hearing to the public, seconded by Council Member Olivera. Motion carried unanimously.

There being no comment Council Member Triggiano made a motion to close the public hearing, seconded by Council Member Lee. Motion carried unanimously.

Resolution

RESOLUTION 182-2022

**RESOLUTION AUTHORIZING THE BOROUGH OF
MANASQUAN TO SUBMIT AN APPLICATION FOR
AND CONFIRM ENDORSEMENT OF THE
COMMUNITY DEVELOPMENT PROJECT**

July 11, 2022

WHEREAS, the Monmouth County Division of Planning announced the FY 2023 Community Development Block Grant (CDBG) program funding, with a deadline of July 22, 2022, and

WHEREAS, the Borough Engineer recommended the following project Euclid Ave Improvements Phase II, and

WHEREAS, a pre-application call was held with the County and the project is expected to be eligible since it is located within the Borough's eligible CDBG area.

NOW, THEREFORE, BE IT RESOLVED that the Governing Body of the Borough of Manasquan hereby confirms endorsement of the aforesaid project and grant application.

Council Member Olivera made a motion to approve the resolution, seconded by Council Member Holly. Motion carried by the following vote: "yes" Council Members Holly, Lee, Mangan, Olivera, Read and Triggiano. "No" none.

Appointment

Mayor Donovan made the following appointment:

Tourism Member -Andy Sisti – Unexpired Term (1/1/20-12/31/22)

Approval of Minutes

Regular Meeting Minutes – June 13, 2022

Council Member Triggiano made a motion to approve the minutes, seconded by Council Member Holly. Motion carried unanimously.

2022 County Open Space Grant

Council Member Mangan stated that this is coming out of the Recreation Committee, and it is also something that is applied for annually. He stated that the deadline for submission is in September. He stated that this grant could be used for property acquisition, new park or playground equipment, or refurbishing of open space equipment or grounds.

School Vicinity 2 Hour Parking Restrictions

Council Member Lee stated that this item falls under the public safety committee which consists of Council Members Lee, Triggiano, and Olivera and includes the Chief of Police Mike Bauer and Administrator Tom Flarity. He stated that the council is making it a priority to examine the problem of parking in this area and identify means and try an alleviate it. He also stated that the Public Safety Committee scheduled this workshop tonight to engage in discussion and hear the resident's' point of view. He stated that they are interested in the public's suggestions, and they have had numerous meetings over the last years. He advised that they are going to try and relieve some of the following issues that have come to the committee's attention: school parking on residential streets, blocking of driveways, consideration of removing the 2-hour parking restrictions that exist on Blakey, Broad Street, Curtis Place, Elizabeth Avenue, Osborn and Pearce. He acknowledged that some of these streets do not have restricted 2-hour parking. He advised that there appears to be an arbitrariness to the where and when the rules were implemented.

Council Member Holly made a motion to open this discussion to the public, seconded by Council Member Triggiano.

Jeanne Schwarz, 7 Blakey Avenue voiced her concerns and opinion on the parking problems and is not in favor of the signs coming down.

Pamela Martin, 10 Ridge Avenue voiced her concerns and opinion on the parking problems and would like to have the 2-hour restriction on Ridge Avenue.

Tom Huth, 220 Broad Street wanted to know what the affect would be if the 2-hour parking sign is removed in front of his house and throughout District One. He is not in favor of removing the signs.

July 11, 2022

Chief Michael Bauer stated that the students are aware of the situation at the school and they are circumventing the ordinance by coming out and moving their car to the other side of the street and there are residents that get caught up in the time zone and get a ticket. He stated that they can not run the license plate and determine if someone is a resident or a student and that is selective enforcement which is not allowed. He stated that if the signs are taken down then every street will be the same. He advised that the discussion was to do a 4-month temporary change just to see what affect it was going to have on the signs and the residents.

There was discussion about the 2-hour signs being removed between the Chief and Council Members.

Peg Devane, 14 Beams Terrace voiced her concerns and opinion about blocking of the driveways and lines by the driveway. She also voiced her opinion on permit street parking.

Council Member Lee stated that the committee did investigate the permit street parking, but it seemed that you are not allowing anyone else to park on those streets.

Heather Garrett Muly, 28 Elizabeth voiced her concerns and opinion about the parking on her street and permit parking on the street.

Council Member Mangan asked if the school could possibly help with some statistics about the students driving.

Ms. Muly voiced her opinion on students going into a lottery for the parking behind the rec center and they pay for it.

Council Member Mangan voiced his opinion on the use of the parking lot behind the rec center.

Shaun Brown, 14 Ridge Avenue voiced his opinion and concerns on the parking issues in the area.

Kim Read, 38 Elizabeth Avenue inquired about how the 2-hour parking is enforced.

Jay Turnbach, 7 Beams Terrace voiced his opinion and concerns about the additional parking for the construction across the street.

Jessica Strugibenetti, 58 Osborn Avenue voiced her opinion and concerns about the parking on her street, the removal of the 2-hour parking restrictions and street parking permits.

Larry Leykam, 19 Beams Terrace voiced his concerns and opinion about the street parking on his street and the surrounding area.

Kristin McLaughlin, 20 Elizabeth Avenue stated that she agrees with the other residents regarding the parking issues in the area.

Mary Asay, 16 Elizabeth Avenue stated that she also agrees with the other residents on Elizabeth Avenue and voiced her concerns and opinion on the safety issue when cars are trying to get onto N. Main Street.

Peg Devane, 14 Beams Terrace recommended having a form to submit with ideas about the parking issues and possible solutions.

Council Member Triggiano made a motion to close the public portion, second by Council Member Lee. Motion carried unanimously.

There was a 5-minute break.

Engineer's Monthly Report

Joseph Raftery, Colliers Engineering went over the June monthly engineering status report.

CONSENT AGENDA

RESOLUTION 179-2022

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

July 11, 2022

WHEREAS, a refund of monies are due to the following:

NAME: MARTIN LUCIBELLO
448 EUCLID AVE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$500.00

REASON FOR REFUND: STREET OPENING SURETY-2nd RETURN
SO# 32/18- 448 EUCLID AVE

NAME: WILLIAM & LEIGH O'LEARY
332 CEDAR AVE
MANASQUAN, NJ 08736

AMOUNT OF REFUND DUE: \$1,000.00

REASON FOR REFUND: STREET OPENING SURETY
SO# 60/19- 332 CEDAR AVE

NAME: ANDREW E. HALL & SONS INC.
42 BARTLEY ROAD UNIT 1
CHESTER, NJ 07930

AMOUNT OF REFUND DUE: \$3,500.00

REASON FOR REFUND: STREET OPENING SURETY
SO# 58/20- 149 FIRST AVE

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
180-2022**

BE IT RESOLVED by the Council of the Borough of Manasquan, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies are due to the following:

NAME: KURT EBERHARD
204 SECOND ST.
FANWOOD, NJ 07023

AMOUNT OF REFUND DUE: \$1,000.00

REASON FOR REFUND: Dumpster Security-156 First Ave

NAME: LEGACY SERVICES USA INC.
95 JAMES WAY, SUITE 100
SOUTHAMPTON, PA 18966

AMOUNT OF REFUND DUE: \$1,000.00

July 11, 2022

REASON FOR REFUND: Dumpster Security-376 Perrine Blvd

NAME: 53 ROGERS AVE LLC
36 OLD FARM RD
OAKHURST, NJ 07755

AMOUNT OF REFUND DUE: \$1,000.00

REASON FOR REFUND: Dumpster Security- 53-55 Rogers Ave

NOW, THEREFORE, BE IT RESOLVED that the Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed refunds with said warrant to be charged against the General Ledger.

**RESOLUTION
181-2022**

WHEREAS, the Borough of Manasquan is desirous of appointing Beach Employees for various beach responsibilities; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, on this 11th day of July 2022 appoint the following Beach Employees to work during the 2022 Season.

Beach Office Intern:

Michael Flanagan \$12.00 per hour

Office Staff

Delaney Purcell \$15.00 per hour

Badge Checkers:

Avery Ingold \$13.50 per hour
Denise Ingold \$13.50 per hour
Joseph Camponile \$12.00 per hour
Stephanie Crofton \$14.00 per hour
Summer Shumley \$12.00 per hour
Leah Yates \$12.00 per hour
Sadie DePasquale \$12.00 per hour
Olivia Gibson \$12.00 per hour
Austin Clayton \$12.00 per hour
Alex Whitmore \$12.50 per hour
Ryan Whitmore \$12.00 per hour
Liam Rogers \$12.50 per hour
Emily Caccamise \$14.00 per hour (change of rate)

Parking Lot:

Austin Clayton \$12.00 per hour
Ryan Whitmore \$12.00 per hour

Lifeguards:

Chris Centrella \$17.50 per hour
Cameron Centrella \$17.50 per hour
Ian Roden \$17.50 per hour

EMT:

John Syby \$18.50 per hour
Sean Mahoney \$17.50 per hour

July 11, 2022

Junior Guard Coordinator:

Brent Shibla \$7,000.00 Stipend

Amendment

Approve all badge checkers below as \$13.50 for booth in case they are moved:

Booth

Austin Clayton	\$13.50 per hour
Jack Trabatoni	\$13.50 per hour
Alex Whitmore	\$13.50 per hour
Ryan Whitmore	\$13.50 per hour
Emily Caccamise	\$15.00 per hour

**RESOLUTION
183-2022**

BE IT RESOLVED, by the Mayor and Council of the Borough of Manasquan that Barbara Ilaria, Municipal Clerk of the Borough of Manasquan, be and is hereby authorized to advertise the Solid Waste and Recycling Bids.

**RESOLUTION
184-2022**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN
APPROVED STATE CONTRACT VENDORS FOR CONTRACTING
UNITS PURSUANT TO N.J.S.A. 40A:11-12a**

WHEREAS, the Borough of Manasquan, pursuant to N.J.S.A. 40A:11-12a and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

WHEREAS, the Borough of Manasquan has the need on a timely basis to purchase goods or services utilizing State contracts for the purpose of the acquisition of a 2023 Chevrolet Tahoe Pursuit 4WD and Uplifting Equipment; and

WHEREAS, the Borough of Manasquan intends to enter into contracts with: MALL CHEROLET, located at 75 Haddonfield Road, Cherry Hill, NJ 08002 and WINNER FORD, located at 250 Haddonfield Road, Cherry Hill, NJ 08034 through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts;

NOW THEREFORE BE IT RESOLVED, that the Borough of Manasquan authorizes the Purchasing Agent to purchase certain goods or services from said contractor by approved New Jersey State Contract # 65MCECCPS pursuant to all conditions of the individual State contracts, in the amount of \$44,709.61 and State Contract #17-FLEET-00761 pursuant to all conditions of the individual State contracts, in the amount of \$10,443.89; and

BE IT FURTHER RESOLVED, that the governing body of the Borough of Manasquan pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Chief Finance Officer; and

**RESOLUTION
185-2022**

July 11, 2022

BE IT RESOLVED, that the Hon. Edward G. Donovan, Mayor of the Borough of Manasquan, be and is hereby authorized to sign the Agreement Between The Borough of Manasquan and Mark White, Ph.D. at the contractual retainer of \$2,250.00 for EAP services and the fee-for-service charge of \$185.00 per hour for Supervisor-Imposed referrals and fee-for-service of \$650.00, plus computer scoring fees for pre-employment, or pre-promotional evaluations and \$550.00 per hour plus computer scoring fees for Class III pre-employment and pre-promotional evaluations. for the term July 15, 2022, through July 14, 2023.

**RESOLUTION
186-2022**

BE IT RESOLVED by the Council of the Borough of Manasquan that, County of Monmouth, State of New Jersey that:

WHEREAS, a refund of monies is due to the following:

NAME: CORELOGIC CENTRALIZED REFUNDS
PO BOX 9202
COPPELL, TX 75019-9760

AMOUNT OF REFUND DUE: \$1766.04

REASON FOR REFUND: FULLY DISABLED VETERAN OVERPAY REFUND
Block 47 Lot 60
HART, ERICA LYN & MATTHEW KYLE
81 CURTIS PLACE
MANASQUAN, NJ 08736

WHEREAS, the Tax Collector has certified that the homeowner is entitled to the refund.

NOW, THEREFORE, BE IT RESOLVED that the Borough Chief Financial Officer is hereby authorized and directed to draw a warrant in the said amount to the above listed property with said warrant to be charged against the General Ledger.

**RESOLUTION
187-2022**

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE FIRST AVENUE AND RIVERSIDE DRIVE IMPROVMENTS PROJECT

NOW, THEREFORE, BE IT RESOLVED that Council of Borough of Manasquan formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk and Colliers Engineering & Design are hereby authorized to submit an electronic grant application identified as MA-2023-First Avenue and Riverside Drive Improvements-00074 to the New Jersey Department of Transportation on behalf of Borough of Manasquan.

BE IT FURTHER RESOLVED that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Borough of Manasquan and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

**RESOLUTION
188-2022**

July 11, 2022

WHEREAS, the Borough of Manasquan is desirous of appointing Seasonal Part Time Keyboarding Clerk 1 in the Code/Construction Department; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, appoint the following Code/Construction employee to Seasonal Part Time Keyboarding Clerk 1 as of June 22, 2022:

- Michelle Abbott, Brielle, at the hourly rate of \$20.00 per hour.

**RESOLUTION
189-2022**

**RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH
OF MANASQUAN, COUNTY OF MONMOUTH, NEW JERSEY,
AUTHORIZING ADVERTISEMENT FOR A PART TIME
SEASONAL CODE ENFORCEMENT OFFICER**

WHEREAS, the Borough of Manasquan is in need of a part time Seasonal Code Enforcement Officer; and

NOW, THEREFORE BE IT RESOLVED on the 11th day of July 2022, by the Borough Council of the Borough of Manasquan, hereby authorize the Clerk to advertise for a part time Seasonal Code Enforcement Officer.

**RESOLUTION
190-2022**

**RESOLUTION AWARDING A CONTRACT FOR A MOBILE FOOD
CONCESSION TRUCK AT THE FORMER SEA WATCH BEACH
LOCATION AT THE MANASQUAN BEACH FRONT BOROUGH OF
MANASQUAN, COUNTY OF MONMOUTH STATE OF NEW JERSEY**

WHEREAS, the Borough Council is desirous of awarding a contract for Food Concession for Sea Watch Beach for the 2022 summer season; and

WHEREAS, Requests for Proposals were advertised in the Coast Star on March 24, 2022 and May 19, 2022, resulting in zero responses: and

WHEREAS, Fork in the Road has agreed to accept the terms of the contract set forth by Borough Council and on file in the Borough Clerk's Office.

NOW, THEREFORE BE IT RESOLVED on the 11th day of July, 2022, by the Mayor and Council of the Borough of Manasquan, in the County of Monmouth and State of New Jersey, as follows:

1. The Mayor and Municipal Clerk are authorized and directed to execute all necessary documents to effectuate a contract with Fork in the Road.
2. A certified copy of this resolution shall be sent to:

Scott Cullen
715 Radnor Avenue
Pine Beach, NJ 08741

**RESOLUTION
191-2022**

WHEREAS, the Borough of Manasquan is desirous of appointing Seasonal Recreation Employees for the 2022 Summer Stickball League; and

July 11, 2022

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Manasquan, Monmouth County, New Jersey, appoint the following to assist in the Recreation Summer Stickball League effective July 6 through August 5, 2022:

- John O’Shea, Spring Lake at the rate of \$14.00 per hour

**RESOLUTION
192-2022**

BE IT RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the Borough of Manasquan retains the services of Colliers Engineering & Design, 331 Newman Springs Roads Suite 203, Red Bank, New Jersey 07701, for purposes of providing professional services for the preparation and submittal of the 2022 Monmouth County Municipal Open Space Grant Program Application. The fees are as follows:

- Prepare, coordinate and submit a complete Grant Application package.

for a total amount not to exceed \$3,900.00 for the service outlined in a proposal dated July 6, 2022.

AND BE IT FURTHER RESOLVED by the Borough Council of the Borough of Manasquan, County of Monmouth, State of New Jersey, that the borough authorizes, with the provision that each subsequent task shall require additional authorization subject to the recommendation of the Governing Body.

**RESOLUTION
193-2022**

BE IT RESOLVED, that the Hon. Edward G. Donovan, Jr., Mayor of the Borough of Manasquan, be and is hereby authorized to sign the Service Agreement with Adapting Social for implementation of digital marketing services for the Manasquan Inlet Intercoastal Tug of War.

**RESOLUTION
194-2022**

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF MANASQUAN, IN THE County of Monmouth, New Jersey (not less than three (3) members thereof affirmatively concurring) as follows:

1. All bills or claims as reviewed and approved by the Administration & Finance Committee and as set forth in this Resolution are hereby approved for payment.
2. The Mayor, Municipal Clerk and Chief Financial Officer are hereby authorized and directed to sign checks in payment of bills and claims which are hereby approved.

The computer print-out of the list of checks will be on file in the Clerk’s Office.

Current Fund	\$155,322.97
Water/Sewer Fund	\$9,961.89
Beach Utility Fund	\$11,631.18
Recreation Building Trust	\$11,214.21
Recreation Trust	\$6,901.95
Tourism	\$2,396.00
Affordable Housing	\$2,074.00
Misc Trust II	\$10,000.00

Council Member Olivera made a motion to approve the consent agenda, seconded by Council Member Triggiano. Motion carried by the following vote: “yes” Council Members Holly, Lee, Mangan, Olivera, Read and Triggiano. “No” none.

Committee Reports

July 11, 2022

Code & Land Use Committee – Council Member Triggiano reported on the permits and summonses issued for the month of June.

Beach Committee – Council Member Read stated that he had nothing to report at this time.

Administration & Finance Committee – Council Member Olivera reported that the Borough received the second half of the American Rescue Plan Funds in the amount of \$303,852.82. He stated that the water bills are going out the week of the 18th. He went over revenues from the clerk’s office for the month of June.

Recreation Committee – Council Member Mangan thanked the Mayor for appointing Andy Sisti to the Tourism Commission. He reported that the community center negotiations are ongoing, and he reported that recreation staff is working hard with the robust programs. He advised that the Tug committee is getting ready for this year’s event, and they are looking into different ways to promote the event.

Public Safety Committee – Council Member Lee thanked Council Member Olivera for his 14 years on Tourism and he welcomed Andy Sisti to Tourism. He reported that the shared service agreement with First Aid went into effect on July 1, 2022 and thanked the beach committee for finding a place for them to work out of. He also reported that a Class II Officer will be back in the elementary school in September.

Public Works and Construction Committee - Council Member Holly reported that there is some erosion over on the Stockton Lake bulkhead that public works is looking into.

Audience Participation

Council Member Olivera made a motion to open the public portion, seconded by Council Member Mangan. Motion carried unanimously.

There being no comment, Council Member Olivera made a motion to close the public portion, seconded by Council Member Holly. Motion carried unanimously.

Council Member Mangan made a motion to close the regular meeting at 8:42 p.m., seconded by Council Member Triggiano. Motion carried unanimously.

Respectfully Submitted,



Barbara Ilaria
Municipal Clerk

DATE APPROVED 9/6/2022